

Annual Quality Assurance Report(AQAR)of the IQAC

Part – A

AQAR for the year

2016-17

1. Details of the Institution

1.1 Name of the Institution :

K. V. Pendharkar College Of
Arts, Science And Commerce

1.2 AddressLine 1 :

Plotno. SPL-4,
Opposite MIDC Office

AddressLine 2 :

City/Town :

Dombivli

State :

Maharashtra

Pin Code :

421203

Institution e-mail address :

kvpcollege@hotmail.com

Contact Nos. :

0251/2473282, 2446880

Name of the Head of the
Institution:

Dr. A. K. Ranade

Tel. No. with STD Code :

0251-2473282

Mobile :

9820596112

Name of the IQAC Co-ordinator:

Dr. Nandini S. Velhankar

Mobile:

9987029465

IQAC e-mail address:

iqac.kvpc@gmail.com

1.3 NAACTrackID(For ex. MHCOGN 18879)

MHCOGN 10897

1.4 NAACExecutiveCo mmitteeNo. &Date:

EC/52/RAR/29

(For Example EC/32/A&A/143 dated 3-5-2004.

This ECno. is available in the right corner-bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.kvpendharkarcollege.org

Web-link of the AQAR:

http://kvpendharkarcollege.org/AQAR

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity
1	1 st Cycle	B++	83.80%	2004	2004-2009
2	2 nd Cycle	B	2.93	2010	2010-2015
3	3 rd Cycle	A	3.14	2017	2017-2022
4	4 th Cycle				

1.7 Date of Establishment of IQAC: 01/07/04

1.8 AQAR for the year

2016-17

1.12 Name of the Affiliating University (for the Colleges)

University of Mumbai

1.13 Special status conferred by Central/ State Government -- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. /University

--

University with Potential for Excellence

--

UGC-CPE

--

DST Star Scheme	--	UGC-CE UGC-Special	
Assistance Programme	--	DST-FIST	--

UGC-Innovative PG programmes Any other (*Specify*) UGC-COP Programmes

2 Composition of IQAC

2.1 No. of Teachers	09
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	02
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2.6 No. of any other stakeholders and Community Representative	01
2.7 No. of Employers/Industrialists	NIL
2.8 No. of other External Experts	01
2.9 Total No. of members	18

2.10 No. of IQAC meetings held

12

2.11 No. of meetings with

Faculty

06

Non-Teaching Staff

04

Alumni

02

Others

00

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount----

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

1

State

Institution Level

04

(ii) Themes

Contemporary trends in language, literature, feminism and culture

2.14 Significant Activities and contributions made by IQAC

Throughout the year IQAC remained busy in the preparation of NAAC assessment. IQAC instructed all criteria heads to submit the documents required to justify the claims made by them in their reports. The files of all documents were handed over to Documentation committee. Prior to the visit of NAAC peer team, all documents were arranged in alphabetical order in IQAC room. IQAC co-ordinator attended the power point presentations of all the departments and committees and suggested some changes. Special efforts were taken by IQAC for making necessary arrangements required for smooth visit of the peer team.

2.15 Plan of Action by IQAC (If any at departmental level)/Outcome

The plan of action chalked out by IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Encouraging students and staff to write research and subject related articles.	Eight departments published their magazines containing research articles.
IQAC suggested department of English to organize a National conference.	One day multidisciplinary National conference was organized by Department of English on “ Contemporary trends in language, literature, feminism and culture” in February, 2017
To inculcate entrepreneurial skills among students	Dept. of Economics conducted one day workshop on confectionary making for students.

Encouraging faculty to undertake minor / major research projects of University of Mumbai and UGC	Five teachers applied for Minor research projects of University of Mumbai.
Starting more PG courses	Got permission from University of Mumbai to start M.Com. Banking and Finance and M.Com. Management. Also got permission to start MA History

** Attach the Academic Calendar of the year as Annexure.– Annexure I*

Provide the details of the action taken

1. Various sub committees were formed in view of smooth functioning of NAAC visit.
2. Appointment of faculty and coordinators for newly introduced M.Com. courses
3. Arrangements for starting PG course in History were made.
4. Dept. of Economics was given permission to conduct one day workshop on confectionary making which was attended by students of all disciplines.

Part – B (2016-17)

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	05		05	
P.G.	05	03	08	
U.G.	11 (6+4+1)		06	
PG Diploma		-		
Advanced Diploma	-	-	-	
Diploma				
Certificate				02
Others				
Total	21	03	19	02
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/~~Core~~/~~Elective option~~ / ~~Open options~~

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	25
Trimester	
Annual	05

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure (see Annexure II)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Update of syllabi -- 19 changes.

As new trends are coming up in the changing scenario of globalization, syllabi of most of the subjects are modified by their respective BOS. Electronic age has also brought out changes in the research field of various disciplines. Means of rapid communication has influenced the overview of languages.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

1. Centre of M.Com (Business Management)
2. Centre of M.Com (Banking and Finance)
3. Centre of M.A in History

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	33	22	11	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
22	04	11	04	00	00	Nil	NIL	33	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

59

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			-
Presented papers			-
Resource Persons		-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

*Library sessions	*Mock interviews
*Role plays	*Group discussions
*Screening of movies	*Power Point Presentation on Social issues
*Use of Models	*Use of L.C.D
*Charts	*Use of OMP
*Seminars	*Surveys
*Workshops	*Group discussions
*Economics Exhibition	*Projects
*Dictionary as a teaching tool	*Book review club
*Alumni lectures	*Reading project reports of various companies

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Code, Double Valuation, Photocopy, Online Multiple Choice Question

As per the guidelines of University of Mumbai

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

Around 75%

2.11 Course/ Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
T.Y. B.A.						
T.Y. B. Sc.	81	33.80		21.13	22.54	77.46
T.Y. B.Com.						
T.Y. B.Com. B&I	83	Nil	15	23	18	76
T.Y. B.Com. A&F	58	07	24	13	07	90
T.Y. B. Sc. Biotech	22	01	09	07	00	77
T.Y. B. Sc. Computer Science	22	01	07	04	01	64
T.Y. B. Sc. Information Technology	38	05	13	05	Nil	61
T.Y. B.M.S.	63	02	18	23	18	87
M.Com.	122	25		05	Nil	25
M.Sc. Chemistry	49	25.08		30.76	7.69	44.31
M.A. (Psychology)	16	33.33		44.4	25.28	64.2

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC coordinator regularly arranges meetings of all heads of the departments and coordinators of various courses to get feedback about the performance of the teachers and completion of the syllabi of different classes. Every year students' feedback about the quality, punctuality of the teacher is taken by IQAC. This feedback is analyzed by the committee and reports of individual teachers are prepared and issued to them.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff (Lab attendants)	23	03		
Technical Staff (Lab assistants)	03	01		

S. NO.	NAME
1	DR.A.K.RANADE
2	DR.M.P.PHANSE
3	MR.K.P.PHALAK
4	MR.P.V.LIMAYE
5	DR.N.S.VELHANKAR
6	DR.MRS.S.S.DEO

7	MR.A.P.DIXIT
8	DR.N.W.SHINDE
9	DR.N.S.SURYAWANSHI
10	DR.ABHIJIT SHASRABUDDHE
11	DR.P.C.PATIL
12	MRS.P.S.SATHE
13	MR.B.T.MUKHERJEE
14	MRS.S.V.PATIL
15	MR.S.S.DHABARDE
16	MR.BALU SHIRSATH
17	DR.J.S.HOTKAR
18	MR.D.T.PAGARE
19	MRS.N.N.SALAGARE
20	MS.H.P.WAGHCHAURE
21	DR.S.MISHRA
22	MS.MOHINI SAVEDKAR
23	MR.P.S.KUSMUDE
24	MR.YUVRAJ MORGHA
25	MR.A.LOKHANDE
26	MR.U.P.MULE
27	MR R D JADHAV
28	MR.B.S.LAHOR
29	MRS.SMITA PHATAK
30	MR.S.B.PATIL
31	MR.G.B.SANGLE
32	DR.K.R.JAGDEO
33	MRS.A.S.MUNJE
34	DR.V.B.KARANDE
35	MR.S.J.ABHYANKAR
36	DR.S.S.MAHAJAN
37	DR.VARSHA NARWADE
38	MRS.AMALA PATWARDHAN
39	MRS ASHWINI DUSE

SR NO.	NAME
1	MRS.JYOTI SUKENKAR
2	MS.JYOTI SARDAR
3	MRS.NIIMA GAJARE
4	MS.RUPALI PATIL
5	MR.PRITAM PAWAR
6	MRS.J.U.KARVE

7	MRS.SANGITA PATIL
8	MRS.KAVITA DHAWALE
9	MS.BHAKTI GANDHI
10	MR.RIJO RAJAN
11	MS.SHITAL DHOBALÉ
12	MR.KAUSTUBH KHARWAL
13	MRS.TEJASHREE GAWADE
14	MR.TARUN KUCKIAN
15	MS.SEEMA UGHADE
16	SNEHA VAIDYA
17	SANGITA HIRLEKAR
18	MRS.ANUJA BRAHMA
19	MRS.SHALAKA SHEVDE
20	PRATIMA PATIL
21	DR.SEEMA AGASHE
22	MS SNEHA SAWANT
23	MR KAUSTUBH VAIJAPURKAR
24	MS NIDHI MAHADIK
25	MS MANSI BAPAT
26	SUMAN SATYARAM
27	LEENA KUMBHAR
28	ASHWINI BAGKAR
29	DIVYA NAIR
30	SANDEEPTHA RATHINDRAN
31	PRAJAKTA KARMARKAR
32	BHARATI KALE
33	SUPRIYA BHALERAO
34	ADITI GOKHALE
35	PRIYANKA AMBRE
36	DR MRINAL KULKARNI
37	DEEPAK SURYAWANSHI
38	SEEMA RAMCHANDANI
39	SHREYASHREE DATAR
40	RITA PANDE
41	SUMITA KALEKAR
42	MANJIRI H SAWANT
43	SHWETALI M KODE

44	DEVANG K NANDOLA
45	SUYASH S AGNIHOTRI
46	VIKAS GUPTA
47	MADHURI RAMDHARNE
48	HARSHVARDHAN S NAIK
49	ARTI D NEVE
50	PRASHANT R NAIK
51	SUAJATA V VOJHALA
52	JYOTSNA GURAV
53	ASHWINI PATIL
54	SWAPNALI BIDKAR

1	MS M.S.KOKANE	CLERK
2	MR T.W MOHADIKAR	CLERK
3	MR H.N.BOMBE	LAB ASST
4	MR M.A.KANDILKAR	LAB ASST
5	MR C.G PARATE	CLERK
6	MR D.N.KUMBHARE	LAB ASST
7	MR H.A.JADHAV	LAB ASST
8	MR P.J BHOIR	CLERK
9	MR V.S GANGURDE	CLERK
10	MR S.B CHAVAN	LIB ATT
11	MR S.A BENDRE	LAB ATT
12	MR A A KAVISKAR	CLERK
13	MR M.D SAWANT	LIB ATT
14	MR JAYANTI AHIR	PEON
15	MR V.M JOSHI	LAB ATT
16	MR V. R. JOSHI	LAB ATT
17	MR. R. R NAIK	LAB ATT
18	MR A. S. PARAB	LAB ATT
19	MR E S CHAURE	LAB ATT
20	MR G K KURNE	LAB ATT
21	MR K J PARMAR	PEON
22	MR R A NAIDU	LAB ATT
23	MR G A JAGTAP	LAB ATT
24	MR S P BANDAPATTE	LAB ATT
25	MR N P KHUTARE	LAB ATT

26	MR K H ANGULE	LAB ATT
27	MR B A DARANE	LAB ATT
28	MR A G JADHAV	LAB ATT
29	MR P R PAWAR	PEON
30	MR P A KHANVILKAR	PEON
31	MR P D JOSHI	LAB ATT
32	MR D G SALUNKHE	LAB ATT
33	MR R S KONDILKAR	LIB ATT
34	MR S R CHAVAN	PEON
35	MR P.G GIRASE	PEON
36	MS S.M VISAVE	PEON
37	MR S.R PATHAK	PEON
38	MR A.B CHORGHE	LAB ATT
39	MRS. L.R TEMBHARE	LIB ATT
40	M R R.G NATHE	PEON
41	MR D.N. PAWAR	LAB ATT
42	MR M.R ANGULE	PEON
43	MR A.L MUTHE	PEON
44	MR N.D REVANKAR	PEON
45	MS S.S MORE	PEON
46	MR V.R VATANDAR	LAB ATT
47	MS V.V KHADSE	LAB ATT
48	MR R.S PUJARI	PEON
49	MS L.S PATHAK	PEON
50	MR S.K PATIL	PEON
51	MR A.R PANDEY	LAB ATT
52	MR N. Y BANTAL	PEON

Criterion – III: AQAR Report (2016-2017)

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encouraged and helped staff members to apply for major and minor research projects of various funding agencies. IQAC played an important role in disseminating information about seminars and conferences to teaching faculty and motivated them to present and publish research papers in such conferences. IQAC also gave opportunity to different departments to plan a theme for the conference and finally selected one department to give permission to arrange conference on the basis of relevance of the theme. Informal training was provided to teachers to write research papers.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		30,31 480/-		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		08	03	02
Outlay in Rs. Lakhs		1045 000	80,000/-	50,000/-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	07	
Non-Peer Review Journals			
e-Journals		30	
Conference proceedings		02	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	03	MNRE	30,31,480	Yes
Minor Projects	02	UGC	1045000	yes
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	02	MU	80,000	Yes

Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			4156,480/-	

3.7 No. of books published i) With ISBN No.

14

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

Yes Rs.1000

3.11 No. of conferences
Organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies		01 English			

3.12 No. of faculty served as experts, chairpersons or resource persons

05

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency

MNRE

Management of University/College

MU

UGC

Total Rs. 3031480+80,000+1045000 = 4156480/- Forty one Lakhs, fifty six thousand four hundred and eighty only

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	
	Granted	01
Commercialised	Applied	

3.16 No. of patents received this year

	Granted	Nil
--	---------	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
11		02	01	09		

3.18 No. of faculty from the Institution who are Ph. D. guides and students registered under them

18

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) : Nil

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: Boys and Girls =200 (112 + 88)

University level State level

National level International level

3.22 No. of students participated in NCC events: Girls and Boys = 136 (80 + 56)

University level State level

National level International level

3.23 No. Of Awards won in NSS: Nil

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text" value="52"/>	NSS	<input type="text" value="49"/>	Any other	<input type="text" value="---"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- District Level Tree Plantation Drive at Mumbra- Kausa on 1 st July 2016. Twenty N.S.S. volunteers participated in Tree Plantation Drive at Mumbra- Kausa Forest. The drive was sponsored by the state Government in which various social institutions, colleges, schools participated. N.S.S. Volunteers planted 28 Plants in the same forest area.
- Tree Plantation Drive on 31/07/2016- Tree Plantation Drive was initiated and carried out in Bhoirwadi near RBT road in association with Shankhewar Garden Hsg. Society. Phase-II Dombivli. Around twenty Neem saplings, two peepal saplings and three Baniyan saplings were planted in the vicinity
- Cleanliness Drive at Azdegaon, an adopted area by the unit, on 08/08/2016
- Cleanliness Drive at Thakurli Station on 10/08/2016 & 11/08/2016
- Volunteering for Ganesha Emersion -N.S.S. Unit of college had sent 20 volunteers to extend help for emersion of Lord Ganesha's idols at Retibunder, Dombivli (West) on 6th, 10th, 11th and 15th Sep. 2016
- Participation in a campaign on awareness about 'Dog bite and its precautions' on 28th Sep. 2016
N.S.S. Unit had sent fifteen NSS volunteers to participate in a campaign on 'Dog Bite and Its Precautions' arranged by Rotary Club of Dombivli Midtown.
- N.S.S. programme Officer Dr. Santosh J. Mishra participated in a special Cleanliness Drive in Bhoirwadi Dombivli, along with other civilians and community members
- Rally on 'SAVE GIRL CHILD: STOP INFANTICIDE' on 18th Oct, 2016 in Azdegaon.
N.S.S. Unit of the college arranged a special rally to create awareness among the people regarding discriminatory approach of the parents towards the female child. The rally started from college campus accompanied and supervised by Dr. Santosh Kumar J. Mishra and prof. Sangeeta Patil, Programme Officers of the unit.. The rally passed through Gharda Circle, AzdeGaon, Saibaba Temple, Tilak School, and Sister Nivedita School and attracted the attention of common public over the issue in the adopted area.
- Blood donation camp on 24th Jan. 2017---- N.S.S. unit of the college organised a Blood Donation Camp on 24th Jan. 2017 in the Gymkhana of college in association with Chidanand Blood Bank, Dombivli (E.) which is affiliated to State Blood Transfusion Council and approved by FDA, Govt. of Maharashtra.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details if increase in infrastructure facilities:

Facilities	Existing	Newly Created	Source of Fund	Total
Campus Area (sq. met.)	16247	-	-	16247
Class rooms	43	-	-	43
Laboratories	28	-	-	28
Seminar Halls	03	-	-	03
No. of important equipments purchased (≥1 Lakh) during the current year.	-	14	Own	--
Value of the equipment purchased during the year (Rs.)	-	-	Own	3,57,249
Others	-	-	-	-

4.2 Computerization of administration and library:

Library software installed earlier is used for different library functions like acquisition, circulation, serial control, OPAC. In the present year additional feature of book bank circulation is added and used.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	33505	34,69,445/-	3078	3,43,436/-	36583	38,12,881/-
Reference Books	33912	54,00,833/-	384	1,82,061/-	34296	55,82,894/-

e-Books	Access through NLIST	5,000/-	Access through NLIST	5,000/-	Access through NLIST	5,000/-
Journals	102	87594	-	19,288/-	102	-
e-Journals	Access through NLIST	5,000/-	Access through NLIST	5,700/-	Access through NLIST	5,700/-
Digital database	-	-	-	-	-	-
CD & Video	199	48,950/-	-	-	199	48,950/-
Others (specify)	-	-	-	-	-	-

4.4 Technology upgradation (overall):

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	251+20(Nodes)	163+20	09	-	-	32	35	12
Added	14*		-	-	-	-	-	-
Total	251+20(Nodes)	163+20	09	-	-	32	35	12

* Scrapped systems replaced.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance ets):

4.6 Amount spent on maintenance (Rs):

i) ICT	9,63,744/-
ii) Campus Infrastructure and facilities	2,55,359/-
iii) Equipments	65,206/-
iv) Others	---
Total:	12,84,309/-

Criterion – V (2016-17)

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

This is brought about by 1. Prospectus, 2. Notice board, 3. College Magazine, 4. Information passed on by staff-members, 5. P. A. system in the College campus, 6. Orientation programs, 7. Parent meetings, 8. Web site, 9. Internet services.

5.2 Efforts made by the institution for tracking the progression

Feedback collected from present students as well as inputs from Alumni and Parents

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2780	230	16	-----

(b) No. of students outside the state

10

(c) No. of international students

Nil

Men

No	%
1271	42

Women

No	%
1755	58

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1719	408	68	859	-----	3054	1859	427	45	695	--	3026

Demand ratio 1.66:1Approx.

Dropout % 1.3% Approx.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Book exhibitions of related books are conducted with the help of College Library for creating awareness amongst students for different competitive examinations.

No. of students beneficiaries

831

5.5 No. of students qualified in these examinations

03

NET

01

SET/SLET

GATE

CAT

IAS/IPS etc.

01

State PSC

UPSC

Others

01

5.6 Details of student counselling and career guidance

1. An integrated certificate course in SAIME (soft-skills, Awareness, IT, Management, Entrepreneurship) of 150 hours duration was conducted in collaboration with URIVI VIKRAM
2. CHARITABLE TRUST with the help of 41 resource persons.
3. Career guidance lecture conducted by placement cell in collaboration with different organizations.
4. Towards facilitating earn-while-learning, the institution has offered and appointed two students in the college library for the academic year and are paid a stipend of

No. of students benefitted

275

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
07	115	13	Exact data not available (50% of students passed)

5.8 Details of gender sensitization programmes

1. WDC of the College deals with issues related to sexual harassments, if any.
2. Gender sensitization program are arranged for first year students of all streams by WDC.
3. **THE FIRST SESSION** of WDC was organised on 3rd Sept 2016. Chief Guest Minal Thakur, Chairperson – Child Welfare Committee of Kalyan District gave information about government institutions, schemes and laws pertaining to women. Guest Speaker Dr. Shyamala Kale- Counsellor on Women Related Legal Matters talked on gender inequality, ambio-synthesis and domestic violence. She stressed on self-esteem, self-efficiency and financial independence of women.
4. **GENDER SENSITISATION WORKSHOP** was conducted on 23rd September 2016. More than 1000 First Year students (girls & boys) of Degree College participated in the workshop. Counsellors interacted with the students and resolved their doubts relating to psychological and physical needs arising in adolescence. Students were told to respect other gender and not be pressurised by social stigmas.
5. **WORKSHOP ON ANTI-SUPERSTITION AWARENESS** was conducted on 18th Jan 2017. Social Activist Shri ShreeprasadKhule of MaharashtraAndha-Shraddha NirmulanSamiti talked on different superstitious beliefs prevalent in society. It was an eye opening session where the speaker pointed out how godmen took undue advantage of harassed and troubled people and looted them.
6. **WORKSHOP ON SELF-DEFENCE** was conducted on 19th Jan 2017. Judo Instructors and winners of International Awards Ms.Poorva Mathew and Mr.AshutoshLokare demonstrated different techniques of Self-Defence. Girls and Boys enthusiastically participated and learned the simple yet effective self-defence techniques.
7. **WORKSHOP ON SEXUAL HARASSMENT OF WOMEN AT WORKPLACE** was conducted on 27th February 2017. **INTERNATIONAL WOMEN'S DAY:** International Women's Day was celebrated in the college on 8th March, 2017. All the teaching and non-teaching staff members were felicitated by the WDC.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	352	3,15,942/-
Financial support from government	50	2,42,987/-
Financial support from other sources	211	86,380/-
Number of students who received International/ National recognitions	01	-----

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No major grievances were reported.

Criterion– VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To help develop a higher education system that specifically aligns with employability needs of corporate and other sectors.

To create environmental awareness.

Mission

To create sensitivity to Contemporary Socio Political and National issues.

To inculcate cleanliness habit.

To develop patriotism among students.

To inculcate respect for human values.

To remove ignorance and spread the light of knowledge.

6.2 Does the Institution has a management Information System

Institution has separate information system to manage different functions like students' admission, students' records, evaluation, financial administration and day to day working of library.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Short-Term Certificate courses arranged by various departments

Rajwade memorial series of erudite lectures conducted by Department of History

6.3.2 Teaching and Learning

- First week of every semester should be declared as a Bridge Course Week for every subject/paper.
- Remedial coaching for weaker students/slow learners.
- Mentoring scheme of all classes.

6.3.3 Examination and Evaluation

- Orientation programme for paper setters and examiners
- Centralised paper drawl.

- Centralised paper assessment.
- Soft copies of question papers are submitted to exam committee by staff members and printing of papers is done in exam section of college

6.3.4 Research and Development

- Encourage teachers to participate in conferences and workshops.
- Arrange special lectures by experts to promote research activities.
- Encouragement to prepare Major and Minor Research project of MU, UGC and other funding agency.
- Research committee guides the research students and staff to prepare presentations in various conferences
- Proposals for additional PG and Research Centres to be submitted to the University.

6.3.5 Library,ICTand physical infrastructure/ instrumentation

- Maintenance of existing ICT and physical infrastructure with utmost care
- Centralised purchase of laboratory equipments and books
- Library software installed earlier is used for different library functions like acquisition and circulation. In the present year additional feature of book bank circulation is added and used. Additional library card is issued to the participants of “Reader of the year” competition. Earn and learn scheme is introduced to provide the source of income to needy students.
- Facilities for physical fitness are provided to students, staff and citizens of Dombivli and nearby areas.

6.3.6 Human Resource Management

Self-appraisal and comprehensive evaluation by students are the methods used for performance assessment of the faculty.

Management is keen to appoint, fully qualified teachers.

6.3.7 Faculty and Staff recruitment

- We strive to appoint fully qualified teachers.
- Separate administrative staff and officer for self-financing section

6.3.8 Industry Interaction / Collaboration

Visit of students from foreign University having collaboration with us should be encouraged under students’ exchange programme.

To facilitate interaction with industries visits of different departments should be arranged.

6.3.9 Admission of Students

Admissions to different courses should be done as per the government rules and as per university guidelines.

6.4 Welfare schemes

Teaching	Vice chancellors personal library scheme, Teachers' academic forum, Annual sports, cultural activities and staff picnic
Non - teaching	Credit society for providing emergency loans of short or long terms to needy staff
Students	SAF (Students' Aid Fund), Group mentoring, Regular parents' meeting for reviewing students' progress, Earn and learn scheme for needy students

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

NO

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	IQAC
Administrative	No		No	IQAC--

6.8 Does the University/Autonomous College declares results within 30 days?

For UG Programmes	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	v
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For PG Programmes	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	v
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6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

On screen evaluation for Third year and PG classes, Common paper drawl for First year UG programme

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

Alumni in some departments provide career guidance to present students.

6.12 Activities and support from the Parent– Teacher Association

Parents supported the decision of Management to ban the use of mobile phones in the campus.

6.13 Development programmes for support staff

- They are encouraged to improve their educational qualification
- Encouragement is given to laboratory staff to participate in orientation programme for safety and good laboratory practices

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Regular tree plantation.
- Communication through mail - IQAC co coordinators communicate with NAAC criterion, Head and staff through e mails
- Students are counseled to avoid use of plastic on large scale.

Criterion VII

7. Innovations and Best Practices (2016-2017).

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. A crash course in English speaking was conducted for TY students of science stream in second term to help in personality development of them.
2. All teaching faculty underwent OSM training to cope up with new system of online assessment of answerbooks.
3. Group mentoring scheme was introduced

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Various sub committees were formed in view to smooth functioning of NAAC visit.
2. Arrangements for starting PG course in History were made.
3. To inculcate entrepreneurial skills among students, Dept. of Economics conducted one day workshop on confectionary making.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Brain storming and Training through workshops, conferences and seminars.
(see annexure II)
Selection of the Reader of the year.
The recipient of the 'Reader of the Year' award in 2016-17 is Mr. Anirudhha Sawant

7.4 Contribution to environmental awareness / protection

1. The college continued the practice of conducting Green audit in MIDC residential area.
2. Green audit of college campus was carried out.
3. All the departments of the college share important information with higher authorities through email to reduce paper use.
4. NSS activities during special camping programme of 2016-17 aimed at environment enrichment. It included plantation of trees, construction of sanitary latrines, cleaning of village ponds and wells, etc
5. Tree plantation drive at Mumbra – Kausa Forest by N.S.S. volunteers was carried out on 1st July 2016
6. As a part of celebration of Swachha Bharat Abhiyan NSS volunteers carried out Anti Plastic Campaign to create awareness on hazardous effects of plastic.
7. Some preliminary research projects were been carried out by undergraduate students of Biotechnology on ‘bioremediation of textile waste water’ and ‘qualitative analysis of well water from Dombivli area’. The findings of the research were presented and published in National conference.

7.5 Whether environmental audit was conducted? Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTH

1. Only College in Dombivli area having all three streams.
2. Active involvement of faculty in research
3. Increase in number of PG courses in Commerce and Arts stream

WEAKNESS

1. Lack of collaborations with industries.
2. Less number of PG courses in Science stream
3. Declining strength of students in Arts and Science streams.

OPPORTUNITY

1. To develop industry academy link
2. To start additional job oriented courses.

CHALLENGES

1. To make students competitive to face competition in securing jobs
2. To imbibe good moral values among students
3. Lack of sufficient time available for personality development of students due to present examination pattern.

8. Plans of institution for next year

- Establishing research center in Zoology
- Installation of Solar panel.
- Planning to send proposals for MA Economics, MA English, BMM and Research center in English
- Planning to send proposal for getting the status of STAR college

Annexure - I

Academic Calendar 2016-17

June	I week-Bridge Course – Ty classes
	II week-Admission work of FY classes
July	I week-Completion of admission work of FYBA, FYBSc and FYBCOM classes
	Commencement of FY classes
August	Regular teaching
	III week – Parents’ meeting
	IV week – Centralized paper setting and Internal Exams of SY and TY classes
September	I week – Regular teaching and vacation for Ganesh festival
	II week – Display of notice to students regarding various competitions arranged by different committees. Regular teaching and group mentoring activity
	III week- Completion of syllabus of SYclasses
October	II– Completion of syllabus for FY classes
	Semester Exams and paper assessment
	Industrial visits of TY classes
November	II week – Community extension work
	III week Preparation for NAAC visit
December	II week-Guidance to the students for arranging stalls in fun fair
	III week-Grooming of TY students to help them participate in Student of the year competition
January	II week - Internal exams of of SY and TY classes
	III week- Parents’ meeting
	IV – Centralized paper setting
February	I week – Study tours of various classes
	II week end – Completion of syllabus of SY classes
	IV week- Completion of syllabus of FY and TY classes
March	I week - Celebration of International Women’s day
	Semester exam and paper assessment
	Special guidance lecture for TY classes
April	I week – Farewell function for TY students
	II week –University exams of TY classes
	IV week – Assessment of TY papers

Annexure – II

Analysis of curricular feedback(2016-17)

Curricular Feedback

Q.1 Do you feel that the following objectives can be fulfilled by the syllabi of various subject?

Yes / No

If yes which of the following objectives, in your view are fulfilled? Put ✓

- a) Skill development
- b) Movement across the streams
- c) Progression to higher studies
- d) Employment opportunities

Q. 2 Do you feel weather certificate / Diploma courses offered by the college are usefull for better career prospects ?

Q. 3 What according to you are the merits and demerits of the present credit system of examination?

Q. 4 Do you feel that semester wise distribution of the units of the syllabus is balance?

If no specify the subjects.

Q. 5 Is the present syllabus relevant and updated?

Third year students from B.M.S, Banking and Insurance and B.Sc.courses were given the above questionnaire to get their feedback.

Totally, five questions were set to take their feedback on curriculum.

As far as the first question is concerned 93.80% students said yes while 6.20% students said no.

57.36% students favoured alternative a, 17.05% students selected alternative b, 51.93% students selected alternative c and 25.58% selected alternative d.

The opinion about the usefulness of certificate /diploma courses for better career prospects is positive (93.80%). The courses like Tally, Cell Biology and Bio informatics were preferred by the participants.

When asked about merits and demerits of credit based semester system, majority of the students said that this system gives scope for improvement of performance. Many added that there is less time for preparation of examinations and extracurricular activities which create pressure among the students. It is found very challenging to reach 'O' grade in this pattern of semester examinations.

Almost all agreed that there is balance in semester wise courses except some papers in the subjects like Physics and Chemistry.

82.94% students said that students felt that the syllabus is updated while 17.05% disagreed to accept the advancement of syllabus. Few of them said that it is partly updated but irrelevant.

Few didn't respond to this question. Some said that it is really a good syllabus to prepare for higher studies like MBA.

Inspite of many benefits to students, they found that cumulative result of all semesters reduce the grade at the last year examination.

Annexure III

Two Best Practices of the Institution

- **Best Practice 1: Brain-storming and Training through Workshops, Conferences and Seminars**
- **Best Practice 2 : Reader of the Year**
- Best Practice 1: Brain-storming and Training through Workshops, Conferences and Seminars

K.V. Pendharkar College has a long tradition of organizing result-oriented conferences, workshops and seminars.

Conferences and Workshops organised during 2016-17

One day multidisciplinary National conference was organized by Department of English on “Contemporary trends in language, literature, feminism and culture” on 25th February, 2017

1. A seminar was organized by BMS department on ‘HRM’ on 6th August 2016 for students and faculty. Ms. Sonali Tigade was the resource person.
Outcome: The seminar helped students as well as faculty to have insight of the topic.
2. A workshop on ‘Online Trading Session’ was conducted on 21st September 2016 for T. Y. B.M.S. students by BMS department.
Outcome: The BMS students acquired practical knowledge about the topic.
3. BMS department conducted a seminar on BRIMS- PG Course on 9th February 2017.
Outcome: The students gained knowledge about post graduate opportunities available in this field.
4. Dept. of Economics organized one day workshop on ‘confectionary making’ on 29th March 2017.
Outcome: It was attended by final year students, teaching and Non-teaching staff who learned practically various techniques in confectionary making.

Methodology:

State/ National /International level

The Principal in consultation with the Management appoints the Convener and/ Organizing Secretary. Principal, Vice Principals, Convener and Organizing Secretary appoint the chairpersons and members of different sub committees when required. The Convener and Organizing Secretary in consultation with Management and Principal request eminent personalities in the concerned field to be members of the advisory committee (National/ International).

A meeting of the advisory committee along with the core committee (Principal, Vice principals, Convener and Organizing Secretary) members is convened to discuss and decide the specific sub-themes to be covered during different sessions, the probable resource persons and chairpersons of various sessions and other modalities.

The committees set time-bound targets and see that they are completed in given time limits. Funds are raised by approaching local entrepreneurs, business houses and different government and non-government funding agencies. The feedback is collected from the participants.

When a workshop/seminar is organized by a department, its head seeks prior permission by the Principal and the Management to conduct the activity. In consultation with faculty members of the department, the theme and outline of the program is decided. Subsequently, sub committees are formed and tasks are allocated to them. In case of intercollegiate activity, nearby colleges are contacted via email, by post as well as by telephonic conversation. In house students are informed about the activity by displaying notice as well as by means of announcements in classrooms.

Problem Encountered: i) Occasional unavailability of resource persons at the last moment due to unforeseen reasons, despite prior confirmation

ii) Problems encountered in fund raising at local level

iii) Delay in obtaining financial support from funding agencies

iv) Delay in submission of research papers by participants

v) Consistent efforts required to pursue students to participate in the workshop

Best Practice 2: Reader of the Year

Organizing ‘Reader of the year’ competition is a unique practice of the college. Reading has several cognitive benefits like enhancement of vocabulary and knowledge, memory improvement. It helps to develop stronger analytical thinking and writing skills with improved focus and concentration.

With these benefits in mind the staff members have institutionalized an award since 1997 in the name of Late Shri. K. S. Gopal. He was a faculty member of the department of Commerce and was a voracious reader. Since he always inspired others to read this award is looked at as a best way to pay tribute to him. The award has always inspired students to take keen interest in reading.

Aims and objectives:

Reading expands the horizons of knowledge. It arouses curiosity among students and they are encouraged to think and analyze which boosts their intellectual level.

The basic objectives of the activity are:

1. To inculcate reading habits among students
2. To appreciate reading habit of students
3. To felicitate avid readers so that others are inspired to read.

Methodology:

Committee comprising 4 to 5 members from different departments is formulated.

The committee meets to plan selection timetable and procedure

Posters are prepared to inform the students and forms are made available to the students

Along with the filled form students are required to attach list of books read recently.

Applicants are asked to write a review of a book of his or her choice. This helps in assessing his/her writing skills.

It is followed by personal interview on the basis of which ‘Reader of the year’ is selected.

Criteria used for selection are

- Choice of books
- Writing skill
- Comprehension of reading material
- Ability of application

Final selection is based on the basis of

- Reading wide variety of books
- Focussed reading in one area

Problems encountered and resources required: Due to narrowly focussed approach of present students, it has become difficult to find students with diverse reading habits.

The library has a wide collection of books on diverse topics and students have easy access to them.